Sarah Allis

Design Portfolio
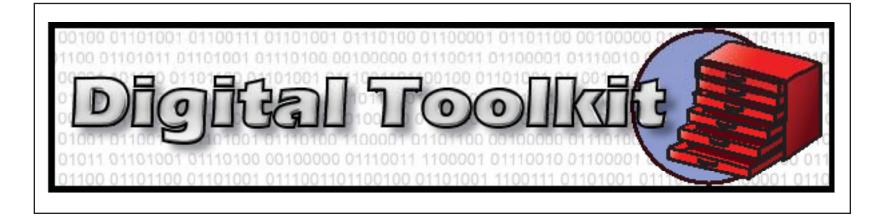
Digital Toolkit Website Promotion

Document Dimensions: Bookmarks: 8.5 in x 2.2 in
Programs Used: Adobe Photoshop CS3, Adobe Illustrator CS3, Adobe Indesign CS3
Project: Using initial design concept given by client, design a vector graphic for the webpage and design a promotional bookmark.
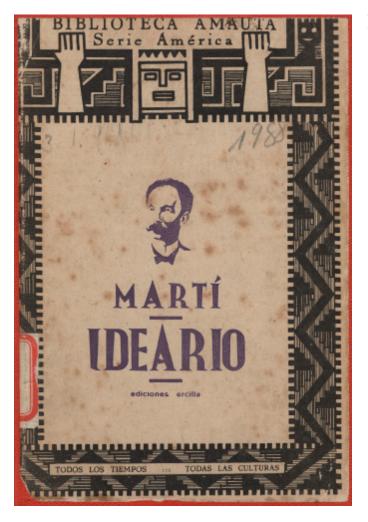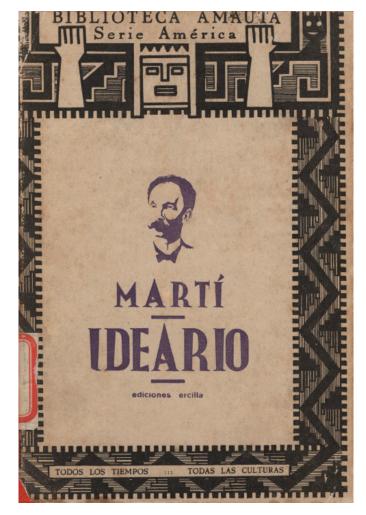
L.A. Sanchez exhibit

Document Dimensions: Various
Programs Used: Adobe Photoshop CS4
Project: Scan and digitally repair nine items supplied by client to be printed for a display.

BEFORE

AFTER

BEFORE

AFTER

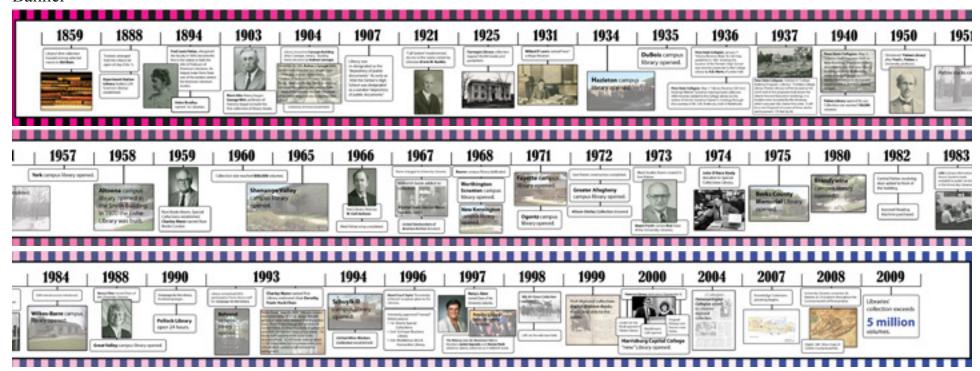# Penn State University Libraries 150th Anniversary Timeline Banner

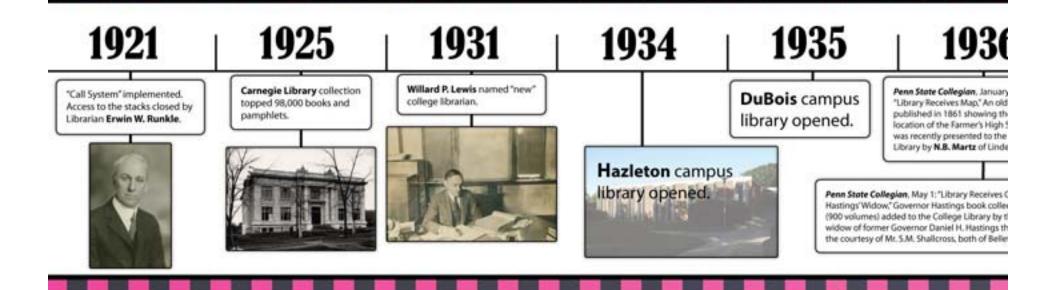Document Dimensions: Banner: 37.5ft x 18in; Case Display: 98in x 42in
Programs Used: Adobe Photoshop CS4, Adobe Illustrator CS4
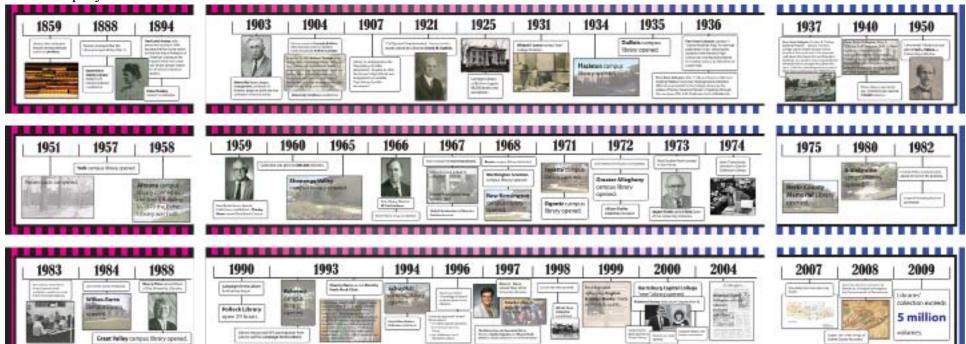Project: Produced a timeline banner chronicling the history of the Penn State University Libraries. Using the design, create a second layout dimensioned to fit into a display cabinet.

Banner

1921
"Call System" implemented. Access to the stacks closed by Librarian **Erwin W. Runkle**.

1925
Carnegie Library collection topped 98,000 books and pamphlets.

1931
Willard P. Lewis named "new" college librarian.

1934
Hazleton campus library opened.

1935
DuBois campus library opened.

1936
Penn State Collegian, January "Library Receives Map," An old published in 1861 showing th location of the Farmer's High S was recently presented to the Library by **N.B. Martz** of Linde

Penn State Collegian, May 1: "Library Receives Hastings' Widow," Governor Hastings book colle (900 volumes) added to the College Library by t widow of former Governor Daniel H. Hastings th the courtesy of Mr. S.M. Shallcross, both of Belle

Case Display

Discovery Day IPod Poster for Library Learning Services

Document Dimensions: 24in x 40in
Programs Used: Adobe Photoshop CS4, Adobe Illustrator CS4
Project: Reproduced an IPod touch as a poster using custom icons.
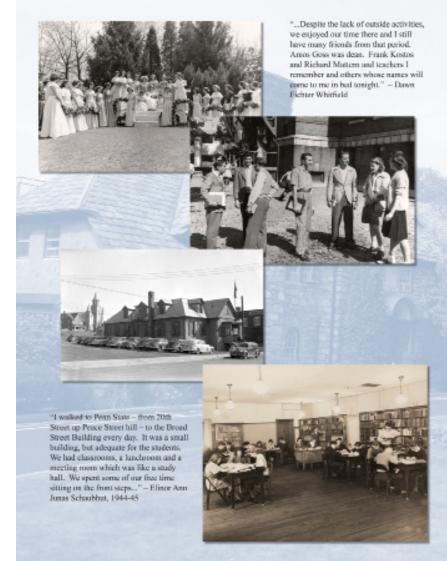
Hazleton Campus Anniverary Display

Document Dimensions: 24in x 39in
Programs Used: Adobe Photoshop CS3, Adobe
Indesign CS3
Project: Design six posters, each for a different
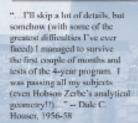decade, using client supplied text and photographs.

The 1950's

"…May crowning was really nice. We all had to wear gowns and put up the Maypole." -- Mary Lou Lotito Claire, 1953-54

"…I'll skip a lot of details, but somehow (with some of the greatest difficulties I've ever faced) I managed to survive the first couple of months and tests of the 4-year program. I was passing all my subjects (even Hobson Zerbe's analytical geometry!!)…" -- Dale C. Houser, 1956-58
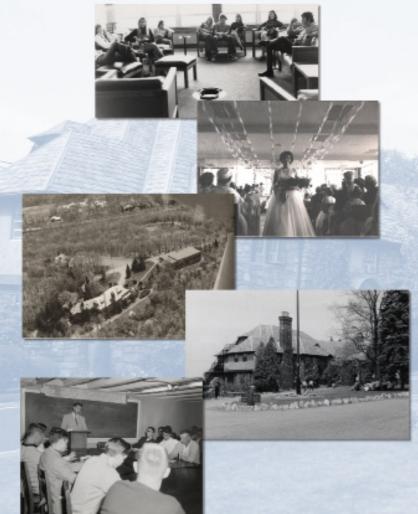
"…I helped librarian Mary Ferry and a few other students move the library from the cottage to the administration building in the summer of 1954. We loaded Mary's station wagon, and just went back and forth, loading and unloading. The cottage then became a men's dorm in the '54-'55 year. That was interesting having about a dozen boys living on campus – Highacres' first dorm!…" – Lil Juros, 1953-55
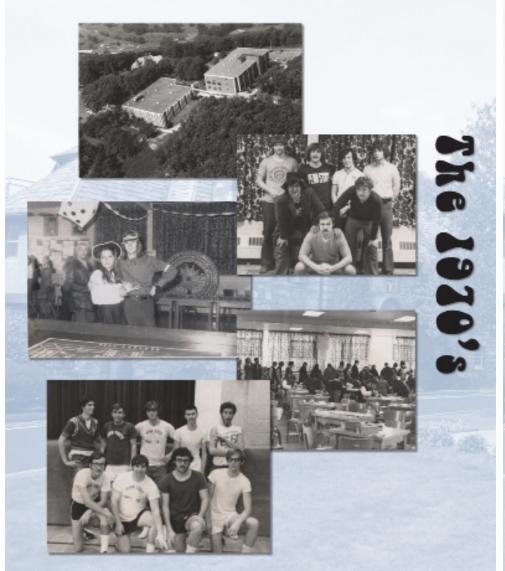
the 1960's

"…I also enjoyed Speech class with Prof. Kafka, who made 75 minutes of class last about 10 minutes. If one of us in his small classes did look out a window, he would ask us "in the orchestra" or "in the peanut gallery" what we were thinking about! Just a real gentleman, hell of a speech teacher…" – David Panckeri, 1966-67

Penn State
Hazleton

The 1970's

"My two years at Penn State Hazleton are packed with wonderful memories too many to record!... Penn State Hazleton: Thanks for the memories and the great start on life!" -- Ron Drum, 1975-77
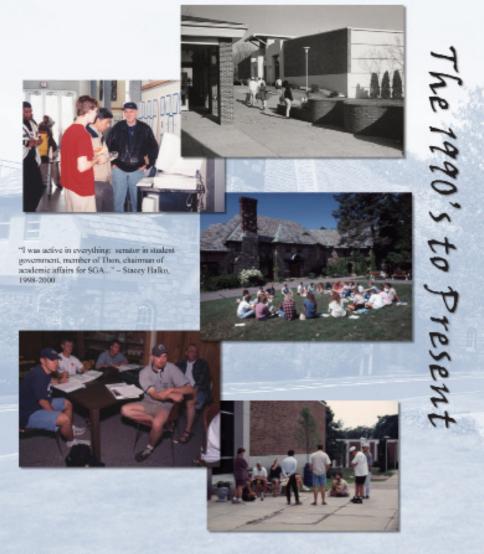

Penn State
Hazleton

The 1980's

"I liked everything at Penn State Hazleton! Staff, faculty, teachers. I made so many new friends…" – Patricia Ann Holly, 1983-84

Penn State
Hazleton

The 1990's to Present

"I was active in everything: senator in student government, member of Thon, chairman of academic affairs for SGA..." – Stacey Halko, 1998-2000

"I felt at home – like one big happy family... Everyone always made me feel like somebody." – Theresa Marie Holly, 2001-02
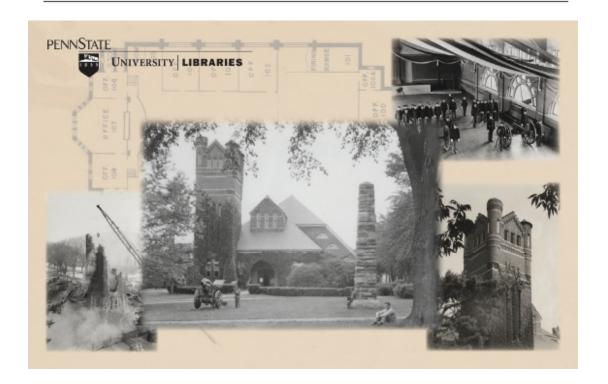
University Park Campus History, Digital Archives promotional postcard

Document Dimensions: Half Sheet: 8.5in x 5.5in

Programs Used: Adobe Photoshop CS2, Adobe Indesign CS2

Project: Using scanned items from the Campus History Collection, produce a front and back design for a promotional half-sheet using client supplied text.
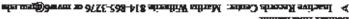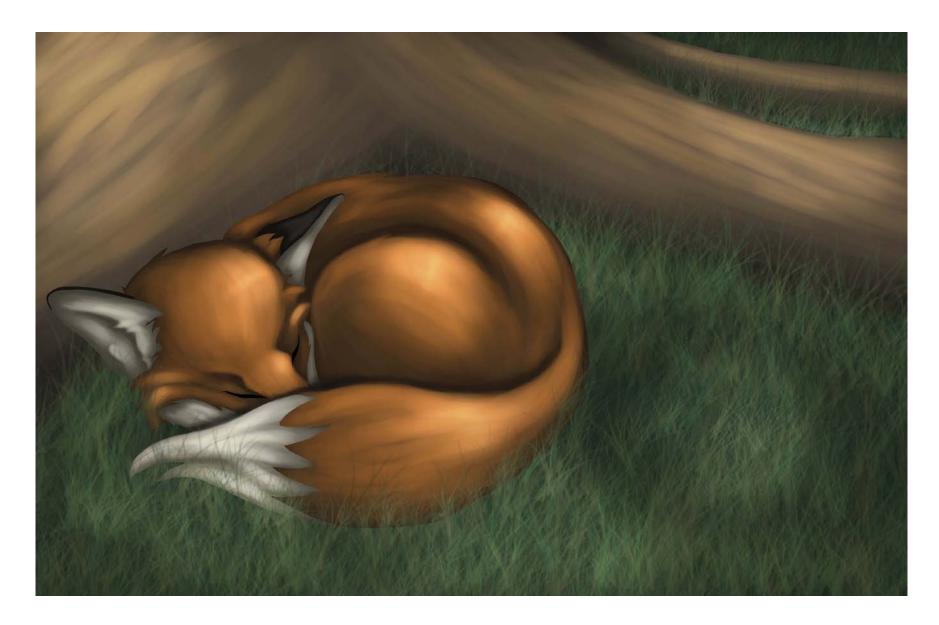
Inactive Records Center Anniversary Mailer

Document Dimensions: Half Sheet: 8.5in x 5.5in
Programs Used: Adobe Photoshop CS4, Adobe Illustrator CS4, Adobe Indesign CS4
Project: Produce a front and back design for a promotional half-sheet mailer using client supplied text and clip art .

10th Anniversary – A Decade of Centralized Secure Storage

Did You Know?

- Records Management Policy AD35 which includes General and Financial Schedules advises Penn State employees on the retention, disposition and destruction of University records.
- Keeping records longer than their mandated retention schedule places the University at risk. Storing records at the IRC can save YOU: space and money! It also provides you with peace of mind.
- The IRC has shredded 898,998 lbs. of blue bag confidential records since 2003.
- The IRC has stored over 15,062 cubic feet boxes of records in the past 10 years and destroyed 6,871 of those boxes following retention schedules found in Records Management Policy AD35.
- The IRC documents that less than 1% of inactive records are ever reviewed.
- The IRC costs only $0.40 a month to store a cubic foot box of records.

Contact Information:
- Inactive Records Center: Martha Wilhite 814-865-3776 or mrw6@psu.edu
- Penn State Records Management Program: Robyn Dyke 814-867-0256 or rid3@psu.edu
- Penn State University Archives/Records Management Services: Jackie Esposito 814-863-3791 or jxe2@psu.edu

PENNSTATE | UNIVERSITY LIBRARIES

INACTIVE RECORDS CENTER
10TH ANNIVERSARY

Did You Know...?

Address Label

Inari Designs Website Background

Document Size: 17in x11in
Programs Used: PortalGraphics Open Canvas 4.5, Adobe Photoshop CS4
Project: Design a background for a jewelry and textiles business using a fox motif.
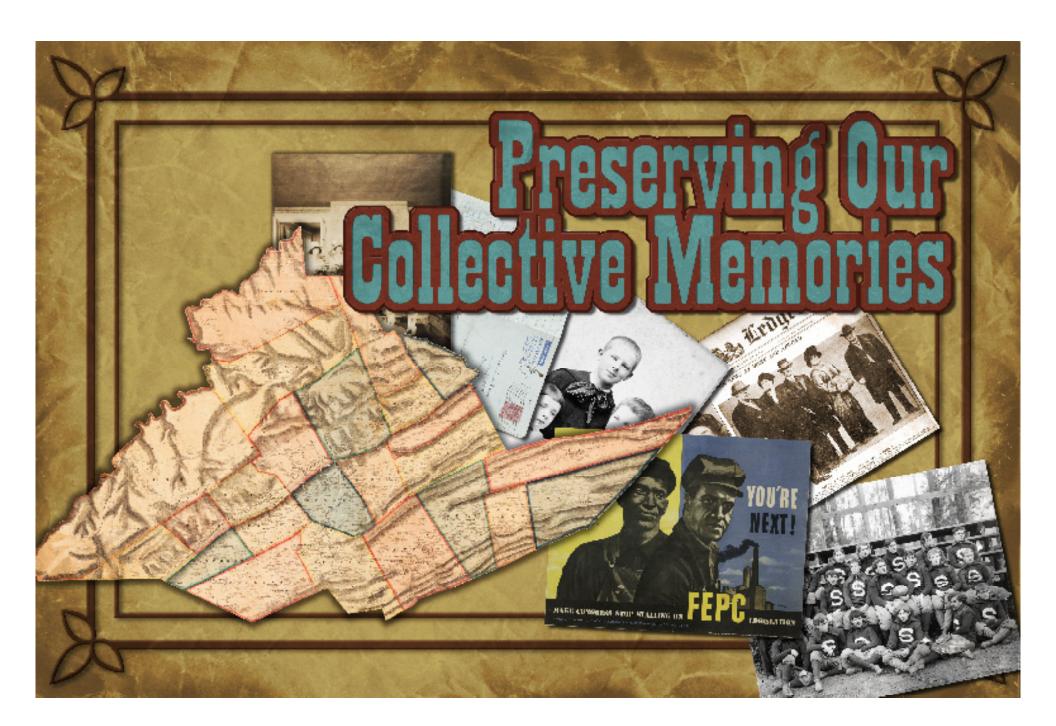
National Preservation Week Poster and Bookmark

Document Size: Bookmark: 8.5in x 2.2 in; Poster: 36in x 24in
Programs Used: Adobe Photoshop CS4, Adobe Illustrator CS4
Project: Design a banner and promotinal bookmark using images from the Penn State Library's

Preserving Our Collective Memories

Digital Extraveganza '05 Wayfinding Posters

Document Size: 18in x 21 in
Programs Used: Adobe Photoshop CS2
Project: Design posters based on the layout of a promotional postcard to assist visitors in finding their way around the library.

Angelina's Invigorating Hour Website

Programs Used: Adobe Photoshop CS2, Adobe Dreamweaver CS2
Project: Design the layout and graphics and CSS/HTML code for a massage therapy business website.

Ratzuki

Media Used: Acrylic Paint
Project: Design and execute the paint job for a car.

Carthago
delenda est.

Ratzuki

CEC-5968

Ratzuki

Gladwynn Photography Logo

Programs Used: Adobe Photoshop CS4, Adobe Illustrator CS4
Project: Create two versions of a vector logo for both light and dark backgrounds.